



## Memorandum

<b>To:</b>	Morice District Community Working Group
<b>Date:</b>	Wednesday, November 05, 2003
<b>From:</b>	Laurie Gallant
<b>Subject:</b>	Agenda for Wednesday, November 12 meeting
<b>Pages:</b>	2 (including this cover page)

### Meeting details:

<b>Date:</b>	Wednesday, November 12, 2003
<b>Time:</b>	7:00 pm to 9:30 pm (informal gathering at 6:45 pm)
<b>Location:</b>	Seniors' Centre, Houston

### Message:

Please review the Resources and Tasks section of the agenda for background readings that will make our meeting really productive. Looking forward to seeing you all next week.

Laurie

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*If you can breathe, you can make a difference.*

<b>Time budget</b>	<b>Agenda Item</b>	<b>Objective</b>	<b>Resources/Tasks</b>
15 mins before meeting starts	Arrivals Refreshments available	Informal gathering	Room set up, A/V equipment, last minute issues.
10 mins	Welcome and Introductions Announcements – New Reg affecting air quality (Jim H. on EMA) Review of Agenda – Standing items until March.	Review and refine agenda and objectives.	Copy of Agenda. News items relevant to planning process.
20 mins	<i>WISDOM CIRCLE</i> Stories from the community on how air quality affects their quality of life.	Hear concerns and ideas from community.	Invite a friend to tell a story.
45 mins	<b>Working our Plan at the Regional Level</b> 1. Report from Regional Working Group and Subcommittees - Oct. 16 Resource Management Burning *Interest in Presentation/field trips - Oct.27 RWG: Table of Contents, Public Acceptance issues 2. Sept/Oct activities update 3. Nov/Dec activities 4. Report back to RWG/Advisory Committee	Mark progress on regional activities in workplan and provide feedback on RWG activities and agreements.	<ol style="list-style-type: none"> <li>1. Everyone to read minutes on website;</li> <li>2. Discuss agreements/actions and integrate into workplan.;</li> <li>3. Ask reps to present report.</li> </ol>
60 mins	<b>Working our Plan at the Community Level</b> 1. Adopt minutes/review Action items 2. Sept/Oct activities update 3. Nov/Dec activities 4. Revisions to Workplan (i.e. divide into RWG and CWG) 5. Action list for CWG members based on Workplan and RWG meeting.	Mark progress on community level activities, correct course as needed, and draft report to RWG.	<ol style="list-style-type: none"> <li>1. Workplan – everyone to review</li> <li>2. Newspaper Article Workplan – contact Houston Today.</li> <li>3. Woodstove Changeout Program Workplan.</li> </ol>
15 mins	<b>Air Quality Science Update</b>	Mark progress on dispersion modelling and micro-emission inventory; answer technical questions related to local air quality.	
15 mins	Other items Next meeting and agenda	Review New Action Items; Build next agenda.	

***If you can breathe, you can make a difference.***